

Intra-district Memo

Date: 15th March 2019
To: Elementary School Principals
From: Richard Whitaker
Cc: Heather Hart, Parm Hari, Judy Poato
Re: September 2019 Enrolment

We have begun the process of reviewing cross-district and out-of-district applications.

1. Schools have been notified of the first wave of successful cross-district regular program enrolment applications. Over 80 regular program students were accepted in this 'first look'.
2. By the end of this week all parents of students applying to French Immersion and the Mandarin Language program will be informed as to their status (either offered a place or on a waitlist).

These two factors may have an impact on your school's current registrations for September. Before accepting the next round of cross-district applications we are requesting current "actual" enrolment registrations.

- Ensure that you remove students that you know have been accepted and registered at another school.
- Include all students who have applied to attend another school until they are confirmed as accepted elsewhere.

Please either e-mail or fax this form back to Richard on **Wednesday April 3rd**. As you are aware, the more accurate numbers we have, the better we can establish the projected FTE for your school. **Please do NOT complete this form before the 3rd so that French Immersion and Mandarin Language Program students are accurately represented.** After reviewing these numbers we will inform you of any further successful applications.

School: South Slope

Completed by: Maria Perez

School registrations September 2019 (do not include students who are on your wait list):

	K	1	2	3	4	5	6	7
Regular	14	24	26	32	30	27	33	27
French or Mandarin								

Students on wait list for your school:

Regular	10	1						
French or Mandarin								

Many thanks, Richard.